ADVISER Fall collection

- Due Dates
  - Due: October 15
  - Audit Window Close: October 31
- Data
  - Student Demographics
  - School Enrollment
  - Special Education Program
  - Early Childhood Program
  - Food Program
  - English Learner Program
  - Digital Equity

ADVISER Fall collection

- Data Uses
  - State Aid Calculation
  - Nutrition Services (Direct Certification)
  - Free & Reduced Price Lunch Counts, E-Rate
  - Medicaid in Public Schools (MIPS)
  - Individuals with Disabilities Education Act (IDEA)
  - Annual Child Count
  - English Learner Participant / Eligibility Counts
  - Digital Equity
  - [Nebraska Education Profile](#)

[23-24 ADVISER Calendar](#)

District Next Steps

- Review ADVISER Validation Errors
  - School Year 23-24
    - Help site has some error fixes detailed: https://help.education.ne.gov/
  - Use Lookups to assist in investigating the errors
    - Enrollment Lookup by ID
    - Student Lookup by ID
    - Student Lookup by Demographics
    - Special Education Lookup

District Next Steps - New

- New Category of ADVISER Validation Error: Prior Year
  - These are specific errors which are related to prior year data
    - For School year: 23-24, the errors are related to 22-23 data
  - These are not new errors. They used to be within the associated category (SPED, Enrollment, etc.) and have just changed location.
  - If the correction is needed in the prior year and the Follow Up collection is open (now), fix the data in the prior year (22-23)
  - If the correction is needed in the prior year and the Follow Up collection is closed, contact the Service Desk for a recommended fix

- New Category of ADVISER Validation Error: Prior Year (continued)
  - Examples:
    - **546** - Special Education Student Without A Special Education Exit Date Who Do Not Appear In Following School Year
    - Help Site Article: https://help.education.ne.gov/knowledge-base/546-special-education-student-without-a-special-education-exit-date-who-do-not-appear-in-following-school-year/

    - **523** – Student In Grades K-8 Without Enrollment Record Exit Code Who Do Not Appear In Following School Year
    - Help Site Article: https://help.education.ne.gov/knowledge-base/523-student-in-grades-k-8-without-enrollment-record-exit-code-who-do-not-appear-in-following-school-year/

District Next Steps

- Review ADVISER Validation Verification Reports
  - 23-24 Student reports
    - Recommended list can be found here (at bottom of page in Article Attachments): https://help.education.ne.gov/knowledge-base/workdays/
    - Reporting Windows:
      - **As of Today** - students who are enrolled in your district today, can be used for comparing against reports in your SIS
      - **As of October 1st** - students enrolled in membership or SPED programs on 10/1, according to what is currently in ADVISER (and what will be locked at midnight on 10/31)
    - Additional helpful reporting windows
    - **Full Year** - any students enrolled in your district at any time during the school year, even if already exited

Final Step

- Approve ADVISER Validation
  - On/around deadline (10/31), Superintendent will need to approve ADVISER Validation 23-24 Fall collection window

- Considerations:
  - Any districts that still needs to publish 2022-2023 school year data before the Follow Up Collection's 10/2 close date must have their Student Information System (SIS) configured to use the new 2022-2023 ADVISER URL after 9/5
  - Please look for communication from your SIS vendor regarding the 2022-2023 change, as well as information about when your SIS is ready for publishing 2023-2024 ADVISER data

Reminders

New for 23-24

- [Monthly ADVISER Update Data Webinars](#) – best resource for up and coming ADVISER information

- NEW: Data Elements
  - **IEP/IFSP Begin Date**
    - The effective date of the student's current IEP/IFSP. Typically, this date changes once per year and may or may not be the same as the SPED program record Begin Date field.
  - Optional reporting of additional disabilities within a single SPED record
    - Disability – remains the same
    - Adding **Disability Order**
      - A number indicating the ordering for records where there are multiple disability codes reported. The student's primary disability should be marked as 1, and any additional disabilities reported should be a higher number.

Reminders

New for 23-24 (continued)

- NEW: Data Elements (continued)
  - **Part C to B Transition Delay Reason**
    - A reason that a student who has reached their 3rd birthday continues to be served under Part C rather than Part B.

Code Value	Description
1	Parent refused consent
2	Parent chose to remain in Part C
3	Other

New for 23-24 (continued)

- UPDATED: Data Element
  - **Language Instruction**
    - Describes the methods used to provide English Language services.
      - 01: Content Classes with Integrated ESL Support or Sheltered Instruction
      - 02: Dual Language or Two-Way Immersion
      - 03: English as a Second Language or English Language Development
      - 04: Heritage Language
      - 05: Structured English Immersion or Newcomer Program
      - 06: Transitional Bilingual or Early-Exit Bilingual Education
      - 07: Other - REMOVED

Reminders/Examples

- Common items/issues related to the Fall collection
  - Missing program records: SPED, Early Childhood
  - Missing students from prior year
  - Graduation cohort discrepancies
  - Enrollment and SPED discrepancies
  - October 1st Membership counts
    - Option status

Several Error Examples

- Example 1: Error 730 - Student Has Over 100% Total FTE Across Multiple Districts
  - Scenario – Two districts are reporting a student at 100 FTE. Student moved from District A to District B at the end of September.
  - Resolution – Students can't have an FTE greater than 100. District A has not reported the Transfer Out exit enrollment, so when District B started to report the student, it's showing them with 200 FTE. District A needs to transfer the student out from enrollment in ADVISER.

Examples

- Example 2: Error 413 - Special Education Student Exiting With School Enrollment Record "Transfer Out" Needs Valid Special Education Exit Record
  - Scenario – kiddo moved mid way through September. District transferred the student out of enrollment, but hasn't exited them from SPED.
  - Resolution – district needs to send a SPED exit date, which matches the exit enrollment reason and date.

- Example 3: Error 716 - Student Demographics Record Missing for Student Enrolled in District
  - Scenario – A student has a School Enrollment record within the district, but the student's Demographics details have not been reported.
  - Resolution – The SIS will need to send Demographic information into ADVISER for the student listed in error. Or, the enrollment record can be removed entirely for the student, if they are not at the district in 23-24.
  - Help article

Reminders

- Exempt School Student Reporting
  - Districts received some temporary guidance in August (Exempt team email to Superintendents)
    - Report the student's enrollment code as 205 (not enrolled eligible to return)
    - Either the first day of school or the date (within the 23-24 school year) the parent(s) informed the district of the home school application being submitted
  - Now, there's a new Student Verification Report under Enrollment: Exempt Schools - School District Report (opened 9/20)
    - Includes guidance for which date to use
    - Email sent to Superintendents on 9/20
    - Most students are in the Submitted Date stage, which means a 205 on the date which the application was submitted
      - If they are not though, and they fall under one of these categories, then refer to the temp guidance from August
        - Single-family paper filings received after 7/18/2023, and
        - Multi-family paper filings

Reminders

- New 205 Report – Located in Student Verification Reports>Enrollment
  - Name: Students Not Enrolled, Eligible to Return
  - Review to ensure follow up is made on all students listed (or whereabouts known/reported)

- 23-24 Year End SPED Process – IMPORTANT to exit students from SPED throughout the year and before 6/30
  - Next summer (2024) there will be a revised process whereby late requests will be required after 6/30 for certain SPED exit changes
  - Year End data utilized in ILCD in August

Resources

- Service Desk: ADVISERHelp@NebraskaCloud.org
- Consortium/SIS Support
- Workdays
  - Utilize opportunities provided by your SIS vendor and consortiums
  - Attend an NDE hosted workday
    - Bulletin: https://www.education.ne.gov/bulletin/
    - Workday site: https://help.education.ne.gov/knowledge-base/workdays/

Resources

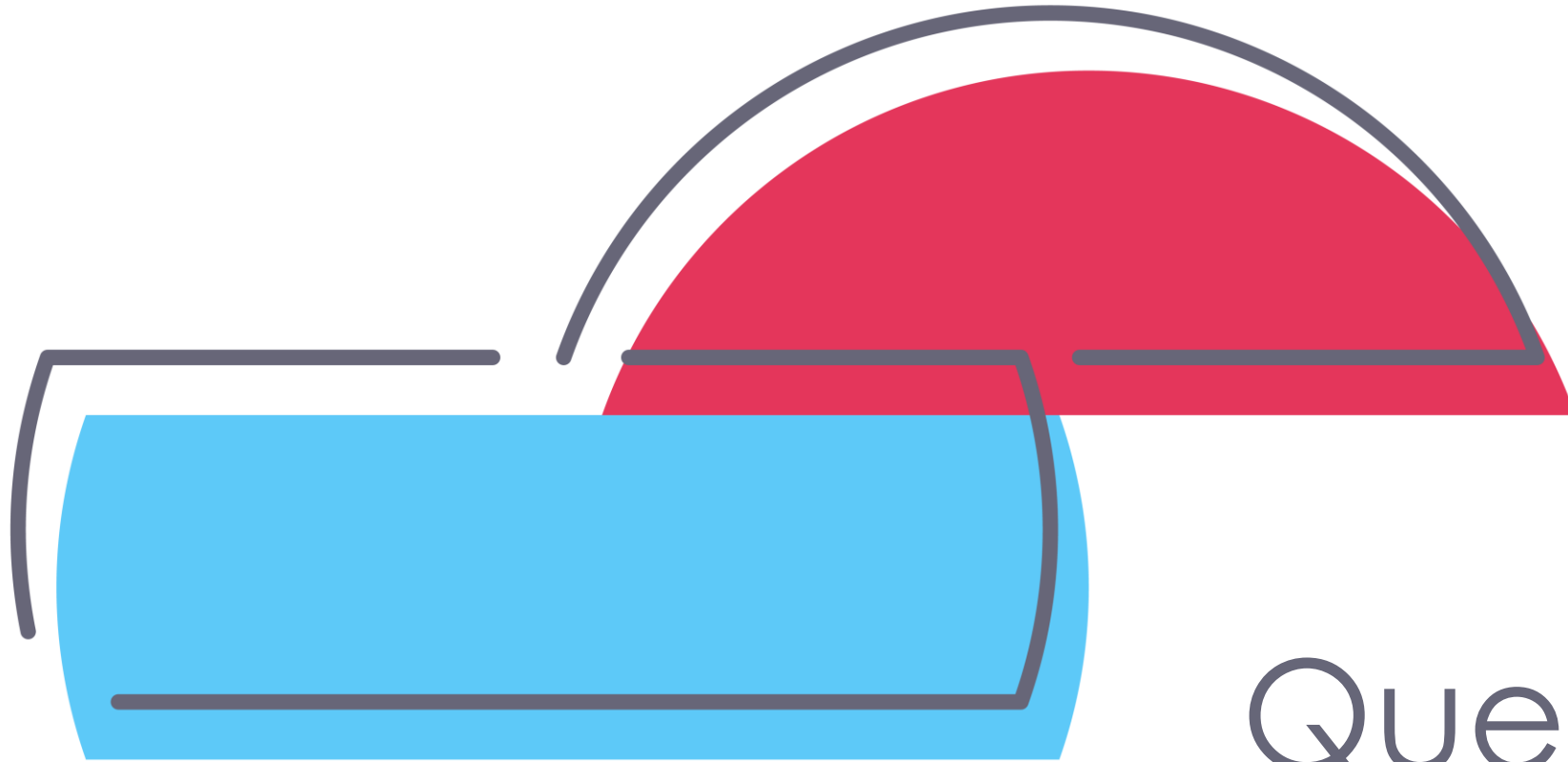- ADVISER webpage: https://www.education.ne.gov/dataservices/adviser-resources/
  - Calendar
  - ADVISER Data Elements
  - Who Reports What and Systems Involved Student Reporting guidance
  - Course Codes and Clearing Endorsements
  - ADVISER Person ID guidance
  - District/System lists

Additional Fall Collections / Resources

- Staff Reporting
  - August Data Webinar recording: https://nedataconference.com/
  - Manual: https://www.education.ne.gov/dataservices/staff/
- Consolidated Data Collections (CDC)
  - Instructions: https://www.education.ne.gov/dataservices/consolidated-data-collection-cdc/
- ADVISER Person ID
  - Instructions and prerecorded presentation:

  https://www.education.ne.gov/dataservices/adviser-resources/#1535646497961-84714427-ef5a

Questions?

ADVISERHelp@NebraskaCloud.org

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