RENEWAL AND ACCELERATION
with Data

ADVISER
Year End

NEBRASKA DEPARTMENT OF EDUCATION

Agenda

- 22-23 What Stays the Same
  - Staff
  - CDC
  - ADVISER
- 22-23 Updates
  - Staff
  - ADVISER
- 23-24 Coming Soon
  - ADVISER
- Resources

22-23 What Stays the Same

- Staff Reporting
  - Due Dates: June 15/30
  - NSSRS Validation – Errors, Verification Reports
  - NDE Staff ID
- Consolidated Data Collections (CDC)
  - Due Dates: June 15/30
- ADVISER Validation
  - Errors/Warnings
  - Lookups
  - Verification Reports

22-23 What Stays the Same

Staff Reporting
- Staff Manual: https://www.education.ne.gov/dataservices/staff/
- Due: June 15
- Audit Window Close: June 30
  - **NO CHANGES AFTER JUNE 30**

- NDE Staff ID – look up / create Staff ID's

- Cert Lookup - https://teach.education.ne.gov/#/VerifyLicense

- Year End Updates
  - Add Completion Dates for staff who left mid-year
  - Finalize Days Worked for Substitutes
  - Ensure all staff listed in green

Staff Reporting (continued)

- NSSRS Validation
  - Errors
  - Review Verification Reports
    - Current Certification Report
    - Current Personnel Report
    - Title I Paraprofessionals
    - Teachers Assigned Out Of Endorsed Area or Level
    - Staff Reporting for GMS SPED IDEA Consolidated Applications
    - NEP Teacher Demographics (previews NEP report for teacher demographics)

Consolidated Data Collections (CDC)

- Resources: https://www.education.ne.gov/dataservices/consolidated-data-collection-cdc/
- Due: June 15
- Audit Window Close: June 30

- Human Resources Director Contacts - Open All Year

- Days In Session/**Instructional Program Hours**
  - If short Hours, view Affidavit For Instructional Hour Exception here https://www.education.ne.gov/bulletin/

- Nebraska Education Profile (NEP) Information

More on next slide...

22-23 What Stays the Same

Consolidated Data Collections (CDC) (continued)

- Annual Participation Report

- Pupil Transportation Report

- ESU/District/System/School Information Report
    - Pre-Recorded presentation available at
      the Data Webinar site: https://nedataconference.com/

- Request to Submit Data Late or Make Data Changes, as needed

- Graduation Cohort Resolution Request, as needed

22-23 What Stays the Same

ADVISER Validation Year End collection

- Data collected
  - Demographics
  - Enrollment (including Completers)
  - Attendance
  - Discipline
  - Courses (Instructional Time Planned)
  - Grades
  - SPED, Early Childhood, Title, Rule 18, English Learner, Homeless, Food
  - 21-22 Perkins V Post School Survey
  - SPED Post School Outcomes

ADVISER Validation Calendar

ADVISER Validation (continued)

- What is Data being used for?
  - State Aid
  - NEP - https://nep.education.ne.gov/
  - SPED Exiters
  - AQuESTT and Statewide Assessment
  - Cohort Graduation and Dropout Rate calculations
  - Federal and SPED Discipline
  - High Ability Learner Eligible
  - Nutrition Services (Direct Certification) and Free & Reduced Price Lunch Counts
  - English Learner Participant / Eligibility Counts
  - Carl D. Perkins Career and Technical Education Act
    - CTE Concentrators, Participants and Programs of Study Counts
  - Teacher Endorsement Checks
  - Instructional Unit Verification
  - Digital Equity

ADVISER Validation (continued)

- 21-22 Perkins V Post School Survey
  - Post Graduate activity data reported in 21-22 ADVISER
  - Verification Reports (Change School Year to 21-22)
    - Perkins V Post School Survey List
      - Lists the 2022 concentrators who graduated and need to be surveyed
    - Post Graduate Activity
      - List of 2022 graduates surveyed and reported
    - Students Missing Post Graduate Activity
      - A list of 2022 graduates who are not reported
    - Download NSC Data
      - Displays National Student Clearinghouse data

ADVISER Validation (continued)

- SPED Post School Outcomes reminder
  - The information collected (exited SPED students) is not shared publicly and only used to survey students on their post-secondary status
  - 21-22 SPED Exiters: Survey sent annually in May
    - Too late to make changes to this data (data pulled end of April)
  - 22-23: Now, view 22-23 data to know who will be surveyed in May 2024
    - SPED exiters from 22-23 school year
    - Ages 14+ (in past years it was 16+)

ADVISER Validation (continued)

- Errors/Warnings
  - Focus on errors relating to the following data sets – here are a few examples
    - Demographics
      - 716: Student Demographics Record Missing for Student Enrolled in District
      - 743: No Race Reported for Student
    - Enrollment
      - 439: No Current School Enrollment Record for a High School Student Enrolled In the Previous Year
      - 523: Student In Grades K-8 Without Enrollment Record Exit Code Who Do Not Appear In Following School Year
    - Courses
      - 795: High School Course With No Planned Instructional Time Reported (New)
    - Early Childhood
      - 455: PK Grade Students Are Not Reported With Either Early Childhood Program or Special Education Program

See next slide for more …

22-23 What Stays the Same

ADVISER Validation (continued)

- Errors/Warnings (continued)
  - Focus on errors relating to the following data sets – here are a few examples
    - SPED
    - Attendance
      - 735: No Absences Reported at a School
    - Grad Cohort
    - Discipline
      - 736: Discipline Length Missing for Suspension/Expulsion

  Reminder: If you can't click through the errors, you may be missing some access – contact your Portal District Admin for additional activation codes

Help Site Error Articles

ADVISER Validation (continued)

- Lookups
  - Helpful tool to assist in researching errors/warnings
  - Enrollment Lookup by ID
    - Student Lookup by ID
    - Student Lookup by Demographics
    - Special Education Lookup
  - Programs Lookup
    - Career Education
    - Early Childhood
    - Homeless
    - Rule 18 Interim Program Schools

ADVISER Validation (continued)

- Verification Reports
  - List of Verification Reports to review for 22-23 Year End – bottom of this page: https://help.education.ne.gov/knowledge-base/workdays/
  - Reporting Windows
    - **Full Year** - any students enrolled in your district at any time during the school year, even if already exited
    - **As of Today** - students who are enrolled in your district today, can be used for comparing against reports in your SIS
    - **As of October 1st** - students enrolled in membership or SPED programs on 10/1, according to what is currently in ADVISER

More on next slide …

ADVISER Validation (continued)

- Verification Reports (continued)
  - Reporting Windows
    - **As of October 1st (Locked)** - students enrolled in membership or SPED programs on 10/1, according to the state accountability data that was locked on 11/1
    - **End of Year** - Available May 1st - students enrolled at the end of the school year, according to the state accountability data that will be locked on 7/1
    - **End of Year (Locked)** - Available in July - students enrolled at the end of the school year, according to the state accountability data locked on 7/1

Helpful tip: have appropriate staff 'sign off' on each of their associated reports

ADVISER Validation (continued)

- District Admin Approval
  - After Errors/Warnings reviewed
  - And Verification Reports 'signed'
  - The Superintendent (or District Admin) will approve the 22-23 Year End collection
    - Instructions: https://cdn.education.ne.gov/wp-content/uploads/2020/09/District-Admin-ADVISER-Approval.pdf
  - Timing: approval will open a few days before audit window closes (June 30)

ADVISER Validation (continued)

- Final 22-23 Year End Reminders
  - Focus on students coming back next year (18-21)
    - Who are they?
    - Don't exit their enrollment or SPED records
  - Exiting students from SPED
    - Who are they?
    - Get their exit enrollment and SPED data entered now – **don't wait for summer**
  - Reminder: Run reports for full year attendance data, so ready for fall audit – information isn't updatable when your audit occurs
  - Reminder: Review your exempt student list in Exempt School Report
    - These students need to be verified every year

22-23 Updates

Staff Reporting

- New Position Assignment Codes
  - 5190 - Substitute Teacher (collected through the CDC in previous years)
    - Report Days Worked now
  - 5330 - Activities/Athletic Coach (never been collected)
  - Staff Manual: FAQ's – Appendix G
- Renamed Position Assignment Code
  - 5160 – Instructional Support Paraprofessional
- New errors in NSSRS Validation
  - 589-No Appropriate Certificate for Substitute Teacher
  - 590-No Appropriate Certificate for Activities/Athletics Coach
  - 591-No Days Worked Reported for Substitute Teacher
  - 592-Maximum Days Worked Reported for Substitute Teacher

ADVISER Validation

- NEW: Data Elements
  - **Attempt Status** - An indication of the student's completion status for the associated section; the Fail, Incomplete, and Withdrawn statuses are used to determine which students should not get credit for completing the course section when the section data is used for state and CRDC reporting.
  - Required for grades 9-12 if applicable (if blank, Pass is assumed)

CODE	DESCRIPTION
Pass	The student completed the course (optional)
Fail	The student received a failing grade
Incomplete	The student was marked as Incomplete in the section for any reason
Withdrawn	The student withdrew from the section before the end of the term
Audited	The student audited the course (optional)

22-23 Updates

ADVISER Validation (continued)

- NEW: Data Elements (continued)
  - **Instructional Time Planned** - The planned total number of clock minutes of instruction for this Course Offering.
    - Required for grades 9-12
    - 900 minutes = 1 IU
    - New Warning – 795: High School Course with No Planned Instructional Time Reported
    - Resource Link
      - https://nedataconference.com/wp-content/uploads/2023/04/2023-04-12-ADVISER-District-Status-Update.pdf

ADVISER Validation (continued)

- NEW: Data Elements (continued)
  - **Behavior** - The conduct of a student that resulted in a disciplinary action
- UPDATED: Data Elements
  - **Bullying** - Districts are only required to report the perpetrator(s) of a discipline incident unless the Behavior is Harassment or Bullying on a specific basis (Behavior codes 105, 106, 107, 108, and 109). Both Perpetrator(s) and Victim(s) should be submitted in that case, for the purpose of CRDC reporting.
  - **Restraint** – now collected as part of State Reporting (vs just being for CRDC)

- Helpful References for above
  - LB154 - https://nebraskalegislature.gov/bills/view_bill.php?DocumentID=43960
  - ADVISER Monthly Update – April and May 2022 https://nedataconference.com/2022-archive/

ADVISER Validation (continued)

- New Student Verification Reports
  - Instructional Unit Subject Area Totals
  - Teachers Properly Endorsed Percentage
  - Instructional Time Planned and Attempt Status added to the following Course Reports
    - Courses
    - Course Roster
    - Student Courses
    - Student Grade Details
    - Teacher Courses

23-24 Coming Soon

- Course Codes and Clearing Endorsements
  - https://coursecodes.education.ne.gov/
  - Visit Changes tab
    - Fine Arts changes – April 2023 Webinar: https://nedataconference.com/
    - Many Name/descriptor changes
    - Lots of New Course Codes
    - Several Endorsement Updates

- ADVISER Follow Up collection
  - Due 9/15
  - Audit Window 10/2

- ADVISER Fall collection
  - Due 10/15
  - Audit Window 10/31

ADVISER Validation

- NEW: Data Elements
  - **IEP/IFSP Begin Date**
    - The effective date of the student's current IEP/IFSP. Typically, this date changes once per year and may or may not be the same as the SPED program record Begin Date field.
  - Optional reporting of additional disabilities within a single SPED record
    - Disability – remains the same
    - Adding **Disability Order**
      - A number indicating the ordering for records where there are multiple disability codes reported. The student's primary disability should be marked as 1, and any additional disabilities reported should be a higher number.

ADVISER Validation (continued)

- NEW: Data Elements (continued)
  - **Part C to B Transition Delay Reason**
    - A reason that a student who has reached their 3rd birthday continues to be served under Part C rather than Part B.

Code Value	Description
1	Parent refused consent
2	Parent chose to remain in Part C
3	Other

23-24 Coming Soon

ADVISER Validation (continued)
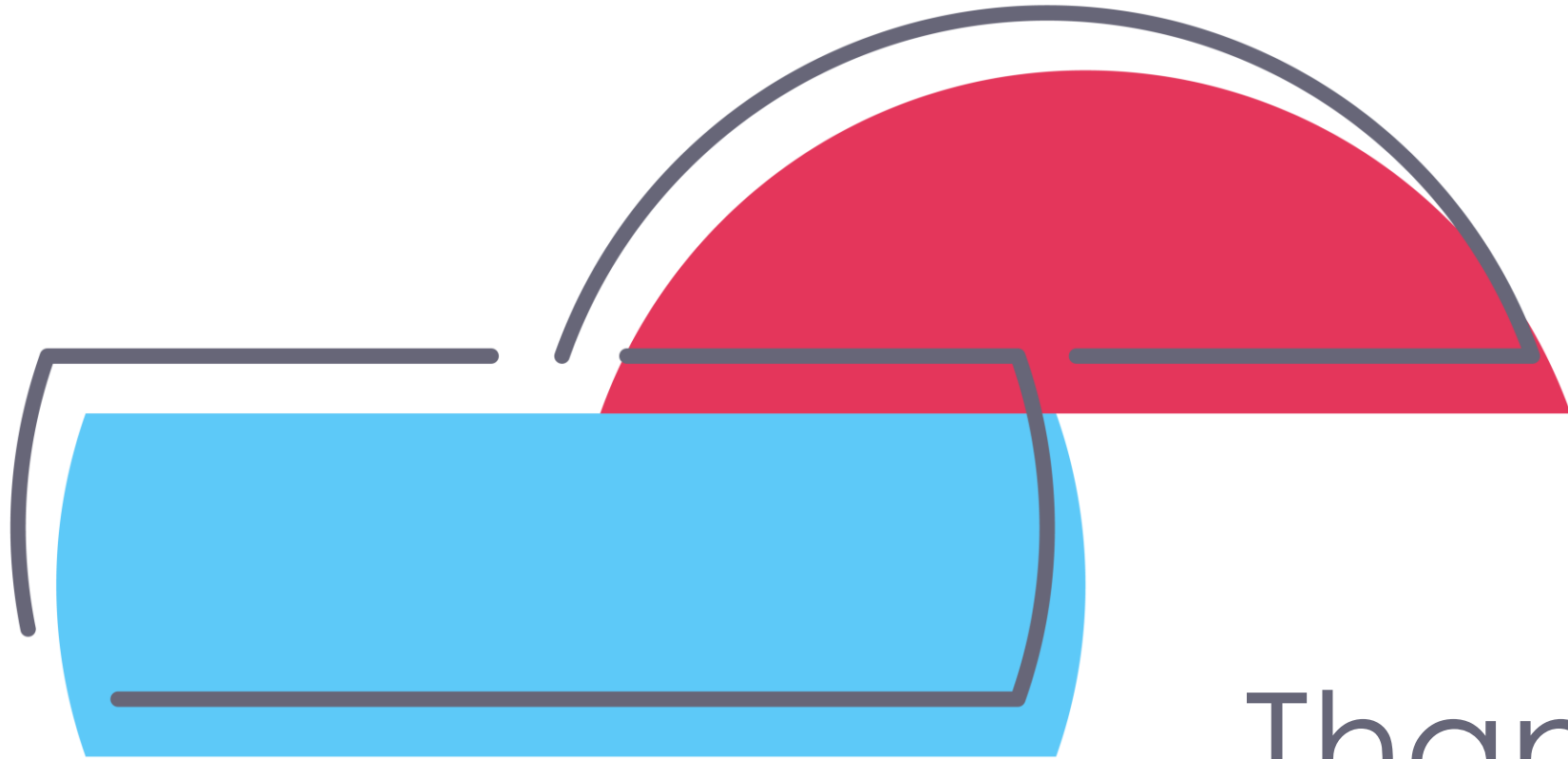- UPDATED: Data Element
  - **Language Instruction**
    - Describes the methods used to provide English Language services.
      - 01: Content Classes with Integrated ESL Support or Sheltered Instruction
      - 02: Dual Language or Two-Way Immersion
      - 03: English as a Second Language or English Language Development
      - 04: Heritage Language
      - 05: Structured English Immersion or Newcomer Program
      - 06: Transitional Bilingual or Early-Exit Bilingual Education
      - 07: Other - REMOVED

Additional Information can be found in 23-24 ADVISER Data Elements guidance – coming soon!

Resources

- Service Desk - ADVISERHelp@NebraskaCloud.org
- NDE Bulletin - https://www.education.ne.gov/bulletin/
- Monthly Data Webinars - https://nedataconference.com/
- Help Site - https://help.education.ne.gov/
  - Workday Schedule - https://help.education.ne.gov/knowledge-base/workdays/
    - Optional Registration
- ADVISER Resources - https://www.education.ne.gov/dataservices/adviser-resources/

Thank you!

ADVISERHelp@NebraskaCloud.org